EFAX Instructions

To send a fax:

Every time that you would like to send a fax, go to your email account.

Create a new email.

Address the email to faxnumber@bubblefax.com
- for example: 8008615994@bubblefax.com

To	8008615994@faxgw.dmrcom.com
Cc	
Add a subject	

In the body of the message, type information that you would like in the fax or attach a document that will be received as the fax document.

test Fax

Test Fax

Cindy Saravia.
Bubble Communications.

Hit send to send your fax.

A few minutes after you should receive a message in your inbox confirming that the fax was received successfully.

Receiving a fax:

When a fax is received, you will receive it in your inbox as an email.

The fax will be received in a PDF format as an attachment in the message.
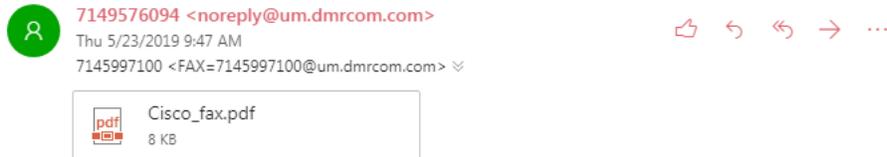
Where to check your faxes:

You can check your faxes in your email account as well as on your web portal.

In your web portal:

Login and navigate to Messages in the top left corner.

Faxes will only appear here if you have the option to leave a copy in your portal active.